AGENDA: November 1st, 2018

**Class business:**

·       **Weekly topic:** Leadership

**Reminder to post selfie from Tuesday’s lecture**

·       **Discuss Packback questions to post** Packback questions are due Thursday night

·       **Weekly meeting project objective:** We need to discuss gaining more money in our Go Fund Me. We need to get an update on where everyone is at in their goal of volunteering at least one hour at Pet Central Helps. We need to get an update on whether or not we have done the laundry for PCH one time.

**What members should bring**

* Historian (Justin): Posted group photo. An update with where you are at in your volunteering with PCH.
* Liaison (Abbie E.): Any correspondence with Jen or Megan. An update with where you are at in your volunteering with PCH.
* Treasurer 1 (Abby B.): An update with where you are at in your volunteering with PCH.
* Treasurer 2 (Jordan): An update with where you are at in your volunteering with PCH.
* Webmaster (Allison): Updates to the website for next meeting. An update with where you are at in your volunteering with PCH.
* Webmaster 2 (Emily): Updates to website for next meeting. An update with where you are at in your volunteering with PCH.
* Recorder (Leah): Post team agenda and minutes promptly. An update with where you are at in your volunteering with PCH.

**Old business:**  The team created a timeline to begin working on the PERT chart. The team decided that they would create the mission statement via text message. The team decided that we should find a time to do the Project Runway paper together. The team decided that we should create a goal to help PCH with their laundry.

**New business**: The team should discuss how to gain more money in the Go Fund Me. We are stuck at $520 out of $700 and we have not moved in a while. We need to get an update on where everyone is at in terms of their volunteer hours with PCH. Our goal is to have everyone volunteer one hour. We need to get an update on whether or not we have gone to do laundry for PCH. Our goal is to do it one time.