.AGENDA: October 18th, 2018

**Class business:**

* **Discuss Packback questions to post** Packback questions are due Thursday night! Topic of the class is PERT and Decision Implementation.
* **Weekly meeting project objective:** The objectives for this meeting are the following:

1. The team should discuss ways to promote the page and raise our last $200!

2. The team should discuss options for completing (at least) one volunteer hour through PCH.

3. The team should discuss ‘on campus’ fundraising including a possible bake sale.

4. The team should discuss the three goals and make sure they are worded the way we want them to be.

**What members should bring:**

          Members should arrive with any updates on the project including Pet Central Helps correspondence, website updates, and Go Fund Me updates, ideas for fundraising, and their own personal calendars for volunteering availability.

* Historian (Justin): Bring dog meme. Make sure all photos have been posted to Google Docs. Make sure a photo is taken at this meeting and we will discuss possible photos to be taken at volunteer events.
* Liaison (Abbie E.): Bring any information from Pet Central Helps (Jen). Bring dog meme. Bring laptop incase we need to compose another email to Jen.
* Treasurer 1 (Abby B.): Bring dog meme. Bring updates from the Go Fund Me. Bring laptop so we can record questions we have regarding fundraising. How will the ‘money’ work? Where will it go? How will we report it?
* Treasurer 2 (Jordan): Bring dog meme. Bring updates from the Go Fund Me. Bring laptop so we can record questions we have regarding fundraising. How will the ‘money’ work? Where will it go? How will we report it?
* Webmaster (Allison): Bring dog meme. Bring any updates to website. Bring laptop.
* Webmaster 2 (Emily): Bring dog meme. Bring any updates to the website. Bring laptop
* Recorder (Leah): Bring the agenda and laptop to record minutes.

**Old business:**WE ARE HALFWAY TO MEETING OUR FIRST GOAL! Congratulations team! The team should talk about progress on the Go Fund Me page and how we can spread the word even further. The team should complete the mid-semester team evaluation. The team should discuss the emails with Jen from Pet Central Helps and figure out a good time to either meet with her or volunteer at Pet Central. The team should discuss changing and updating the last two goals (since they were specific to Wishbone prior to this point).

**New business**: We $200 away from meeting our first goal! YAY! The team should discuss ways that we can spread the word about our Facebook Go Fund Me page and raise the last $200 needed to meet our $700 goal! The team should then discuss ways to each complete one or more volunteer hours each at PCH. PCH has a lot of options in terms of volunteering (even though their site is currently under construction and their pets are in foster). Select days they have surgery cuddling and will need assistance with pets post-op care. Another option is to attend another event held by PCH on the weekend. In addition, the team should talk about ways to fundraise on campus. One example of this fundraising could be a bake sale on campus. We need to discuss with PCH and see if they just simply have monetary needs right now or if a food/supply drive would benefit them more. Lastly, our team should make sure that our three goals are worded in the way that we want them to fit the needs of the project.