**Class business:**

**·       Weekly topic: Conflict**

**Reminder to post selfie from Tuesday’s lecture**

**·       Discuss Packback questions to post Packback questions are due Thursday night**

**·       Weekly meeting project objective: Go over our goals and discuss what we have accomplished so far and when other team members are planning to do laundry/volunteer hours. Start a plan of attack for the project runway paper. Discussing the second quiz. Discussing who will format the project timeline chart.**

**What members should bring**

* **Historian (Justin): Any group photos you may have taken since we last met.**
* **Liaison (Abbie E.): Any correspondence with Jen. Any new information you have in terms of volunteering. Any receipts. Any photos.**
* **Treasurer 1 (Abby B.): Any new information you have in terms of volunteering. Any receipts. Any photos.**
* **Treasurer 2 (Jordan): Any new information you have in terms of volunteering. Any receipts. Any photos.**
* **Webmaster (Allison): Any new information you have in terms of volunteering. Any receipts. Any photos. Any updates to the website.**
* **Webmaster 2 (Emily): Any new information you have in terms of volunteering. Any receipts. Any photos.**
* **Recorder (Leah): Any new information you have in terms of volunteering. Any receipts. Any photos. Posted agendas and minutes.**

**Old business:  The team should discuss how to gain more money in the Go Fund Me. We are stuck at $520 out of $700 and we have not moved in a while. We need to get an update on where everyone is at in terms of their volunteer hours with PCH. Our goal is to have everyone volunteer one hour. We need to get an update on whether or not we have gone to do laundry for PCH. Our goal is to do it one time.**

**New business: The team should discuss where they are at in terms of volunteer hours. If they plan on completing them soon, they should state that. They should bring any photos they have taken or receipts that they have obtained. We should discuss how exactly we are going to write this project runway paper. We should discuss the content of the second quiz and taking it. We should discuss who will format the timeline chart and get started on that.**